PROFESSIONAL STANDARDS

#1: RESPECT

- Be punctual.
- Communicate politely.
- Listen to others.
- Say "thank you" when receiving comments.
- Say "sorry" when making mistakes.
- Comment sincerely and constructively.
- Keep others' personal secrets.
- Keep equal and respectful attitude toward every members.

#2: TEAMWORK

- Always focus on common goals and plans.
- Always update working status to the whole team.
- Support others to achieve common goals. No exception taken.
- The whole team discuss on solving problems, leaders make final decisions.
- Members obey leader' decisions and complete assigned work.

#3: DISCIPLINE

- Be honest.
- Obey the software development process.
- Obey the team's regulations and superiors.
- Work hard to get the highest efficiency.

#4: RESPONSIBILITY

- Strictly follow deadlines of assigned tasks.
- Support others in accomplishing their work if needed.
- Work initiatively and independently.
- Inform others if you are late for planned tasks as soon as possible.
- Be well-prepared before meetings.

SITEN JSC.